



## **\*HSPD-12 NEWSFLASH\***

**SUBJECT: Site POC and Registrar Notice – Credentialing Equipment Reminder**

While managing the USAccess equipment at your Credentialing Center please keep in mind that this equipment is not the property of the USDA and belongs to the GSA USAccess program. Prior to moving any equipment (i.e. physically moving the equipment to a different location within the room, building, or unplugging/plugging cables into an unsecure network at your site) please contact the USDA deployment team.

Because of the secure nature of the information collected and transmitted, we must ensure these certified systems remain intact. These systems are maintained and monitored for security compliance by GSA's USAccess program. For this reason, USDA incurs costs for any equipment relocation as a technician must be sent to the site to recertify the credentialing equipment.

Please contact the USDA HSPD12 deployment team to request a relocation or other outage related to the credentialing stations. Your request will need to be approved by the Chief of Security Services at the Department and the deployment team will coordinate with the USAccess program. Failure to do so may result in the hosting agency being liable for any associated charges incurred from GSA.

Please feel free to contact Christin Lawlor @ [clawlor@cri-solutions.com](mailto:clawlor@cri-solutions.com) or the USDA HSPD-12 Helpdesk with any questions or concerns. Thank you for your commitment to the program.

**USDA HSPD-12 Website:** <http://lincpass.usda.gov>

**Contact the USDA HSPD-12 Help Desk:**

**Toll Free:** 1-888-212-9309

**Local:** 703-245-7888

**Email:** [hspd12@ftc.usda.gov](mailto:hspd12@ftc.usda.gov)

